OSTEOGENESIS IMPERFECTA
FEDERATION EUROPE (Belgium)

Meeting report- AGM 1
Sunday 23rd October
CET: 2pm to 5pm

Online meeting via ZOOM

OIFE Annual General Meeting (AGM) - business meeting

Ingunn Westerheim (IW) gave introductions and welcome and covered technical and admin duties for the AGM.

Apologies noted:
Poland, Ukraine and Malene Sillas from Denmark.
France attended after official voting had taken place

List of participants
There were in total 29 participants (please see attached list) who attended the first AGM of OIFE Belgium with 16 voting members. At the start of the meeting 15 were present to vote.

DELEGATES ORDINARY MEMBERS (WITH A VOTE)

1.	Filip De Gruytere	Delegate Belgium
2.	Karsten Jensen	Delegate Denmark
3.	Cornelia Jungo	Delegate Switzerland
4.	Teresia Harri	Delegate Finland
5.	Andrea Kiel	Delegate Germany
6.	Simona Paveri	Delegate Italy
7.	Dace Liepina	Board member & Delegate Latvia
8.	Patricia Osborne	Delegate UK & Ireland
9.	Taco van Welzenis	Delegate Netherlands
10.	Ceu Barreiros	Delegate Portugal
11.	Dana Andrei	Delegate Romania
12.	Eva Sacherer	Delegate Austria
13.	Inger-Margrethe S Paulsen	Delegate Norway
14.	Jean Moitry	Delegate France
15.	Julia Piniella	Delegate Spain
16.	Louise Vidlund	Delegate Sweden

Election of Meeting Volunteers

Coreen Kelday and Patricia Osborne – Meeting secretaries
Ingunn Westerheim and Bruno van Dijck – Meeting Chairs
Inger-Margrethe S Paulsen and Maria Barbero – Counting of Votes

VOTE: meeting volunteers were approved.

Proposed Agenda

- Welcome and Apologies
- Housekeeping
- Counting of votes
- Settlement of Agenda
- Implementation of OIFE 2 (Belgium)
- Finance Update
- Election of Board

VOTE: Agenda approved

Update on New OIFE Status given by Ingunn Westerheim

The process of re-establishing Osteogenesis Imperfecta Federation Europe (OIFE) in Belgium has come to an end. OIFE now a legal entity in Belgium and dissolved in the Netherlands and assets & liabilities have been transferred to new legal entity in Belgium. OIFE in Netherlands is dissolved and the German bank is closed.

Some terminology changes to be aware off:

- The EC (executive committee) and now to be known as the Board
- The OIFE General Assembly will no longer be called the Board , but will still have the same power and mandate as before, except from decisions regarding associate membership acceptance.
- The contact persons of our member organizations will be called representatives, except when voting at our general assembly/annual meeting (where they are delegates).

An Interim Board has been operating since June 4th.

- Suggestion proposed by the Board to increase the size to 7.
- All member organisations were given the opportunity to recommend candidates.
- Three candidate statements were circulated for proposal.
- The new Statues had been circulated and were able to make any comments/suggestions for amendment. Non were provided.

Other Information:

- Website has been updated will all new legal entity information
- Onboarding documents have been circulated to all member organisations. IW encouraged all to read.
- New email details were shown.

Financial Report - given by Coreen Kelday

- Financial income and expenditure from 1st Jan 2022 to 30th Sep 2022 for OIFE 1 was displayed.
- Due to OIFE 1 now being dissolved these accounts do not require approval.
- CK noted the closing balance of €162582 was transferred from the German Bank to the Belgium Bank in Aug, therefore there is an overlap with OIFE 1 and OIFE 2 Accounts.
- The Year-end accounts for OIFE 2 which will be the 31st Dec will be sent for approval prior to the next AGM.

Questions were asked in relation to the Restricted Fund from Rob and Lidy. CK confirmed this will still be respected and there is no change.

Budget Proposal for 2023

A slide of the Budget for 2023 was displayed. This was the same budget which was approved at the OIFE1 June 2022 AGM. There were no changes made.

CK did note that the costs of the Topical meeting may be more expensive than budgeted however the Board will try to increase the income accordingly. OIFE does have a large surplus in the bank form previous year and are not too concerned about have a deficit balance in 2023.

Other Finance Information

- OIFE now have a functioning PayPal account in Belgium.
- We expect there to be some VAT implication in Belgium but haven't included them in the Budget as it is still a bit of an unknown.
- Finance Policy which is currently on the website is under review to ensure we are compliant with Belgium legislation.

Elections for Board

- IW noted that it would not be good practice to elect a new board from scratch (as per the statutes) with everyone having to stand for 4 years as that would mean re-electing a whole new board again in 4 years time.
- If everyone was in agreeance it was suggested to reinstate the current interim board as per their elected terms outstanding for OIFE 1.

NO objections therefore proposal to:

Reinstate the Interim Board:
President – Ingunn Westerheim, Norway – proposed elected for 1 year
Vice-President – Bruno Van Dijck, Belgium – proposed elected for 2 years
Treasurer – Coreen Kelday, UK and Ireland – proposed elected for 3 years
Board Member (Communications) – Anna Rossi, Italy elected for 2 years.

VOTE – all re-elected unanimously.

New Board Members for Election:

IW asked the individuals up for election to give a brief statement about themselves.
Malene Sillas was not present because of sickness, therefore IW read out her statement**.**

IW clarified that again we would not recommend all 3 new candidates stand for a 4 year period and if the General Assembly were in agreeance the Board would internally decide who would stand for 1, 3 and years respectively once election was approved**.**

New Candidates for Election to Board

Renata Hoes, France
Stephanie Claeys, Belgium
Malene Sillas, Denmark

VOTE – all elected unanimously.

Farewell and Thanks
A note of thanks was given to Vice-Chair Dace Liepina who did not re-stand for election on the new Board.

Meeting was recorded on Zoom and Minutes taken by Coreen Kelday and Patricia Osborne

AGENDA OIFE AGM part 2 (non business section)

Update provided by IW on Projects, Events and Activities

- OIFE2
- Project on Pain and OI
- Investigators Meeting
- Topical Meeting in Sweden
- Updating of Website
- Impact Survey
- Patient engagement in Research and Development
- Various conference OIFE delegates have attended and representation
- Introductions and welcomes to new member organisations and volunteers

Discussions held:
What do we need to know more about: - Current Gaps in OI knowledge
Should more be included on the website
Should we continue to print the OI Passport or go digital

IW encouraged individuals to get in touch with any suggestions for website updates and topics
General consensus of individuals in attendance was the Passport should be kept in Print Form.

Signed by:

Ingunn Westerheim
OIFE president